

# Dashir Management Services, Inc.

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## **Monthly Custodial / Maintenance Report June 2020 Pittsville School District**

### **Personnel Information**

168hrs of vacation time was used in the month of May.

### **Training Conducted**

Lock out Tag out training was completed by all custodians in the month of May.

### **Inspections**

- Monthly fire extinguisher inspections were completed.
- Completed weekly eyewash station inspections.
- Cooling tower loop testing was completed in May.

### **Progress on Projects**

- Floor stripping and waxing in the Administrative building was completed in the month of May. High school cleaning and Elementary cleaning are proceeding as scheduled.
- Replacement heat pump was installed in room 422 in the high school. The compressor failed on the old unit and replacement parts were not available due to age.
- All new touchless fixtures were ordered in May and will be installed in district classrooms and bathrooms as shipments are received from the manufacturers.
- Two exhaust fan motors were replaced in the daycare bathrooms. The motors were thirty years old and the bearings were worn out.
- New shelves were built and installed in the daycare storage area and also in the basement storage in the high school.
- District blueprint storage area was cleaned up and organized.
- Maintenance department installed new energy efficient LED lights in the elementary office and principal's office.

### **Comments**

Have a fun and safe summer break!

Sincerely,  
Dan Giles  
Facility Manager